

# Hong Ban Jang Employment Application

Date \_\_\_\_\_

*Our policy is to provide equal employment opportunity to all qualified persons without regard to race, creed, color, religious belief, sex, age, national origin, ancestry, physical or mental disability, or veteran status.*

## Applicant Information

<b>Name</b>			
<i>First:</i>		<i>Last:</i>	
<i>Social Security Number:</i>			
<b>Address</b>			
<i>Street:</i>			
<i>City:</i>		<i>State:</i>	<i>ZIP:</i>
<b>Contact Information</b>			
<i>Home:</i>		<i>Cell:</i>	
<i>Email:</i>			
<b>Education</b>			
	<i>School Name</i>	<i>City, State</i>	<i>Year</i>
<i>High School</i>			
<i>College</i>			
<i>Major/Degree:</i>			
<i>Post-College</i>			
<i>Major/Degree:</i>			
<i>Other Training</i>			
<i>Major/Degree:</i>			
<i>In addition to your work history, are there other skills, qualifications, or experience that we should consider?</i>			

**Employment History** (Start with most recent employer)

<i>Company Name:</i>	
<b>Address</b>	
<i>Street:</i>	
<i>City:</i>	<i>State: ZIP:</i>
<i>Phone:</i>	
<i>Position:</i>	<i>Wage/Salary:</i>
<i>Date Started:</i>	<i>Date Ended:</i>
<i>Name of Supervisor:</i>	
<i>May we contact?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No	
<i>Responsibilities:</i>	
<i>Reason for leaving:</i>	

<i>Company Name:</i>	
<b>Address</b>	
<i>Street:</i>	
<i>City:</i>	<i>State: ZIP:</i>
<i>Phone:</i>	
<i>Position:</i>	<i>Wage/Salary:</i>
<i>Date Started:</i>	<i>Date Ended:</i>
<i>Name of Supervisor:</i>	
<i>May we contact?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No	
<i>Responsibilities:</i>	
<i>Reason for leaving:</i>	

<i>Company Name:</i>		
<b>Address</b>		
<i>Street:</i>		
<i>City:</i>	<i>State:</i>	<i>ZIP:</i>
<i>Phone:</i>		
<i>Position:</i>	<i>Wage/Salary:</i>	
<i>Date Started:</i>	<i>Date Ended:</i>	
<i>Name of Supervisor:</i>		
<i>May we contact?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No		
<i>Responsibilities:</i>		
<i>Reason for leaving:</i>		

<i>Company Name:</i>		
<b>Address</b>		
<i>Street:</i>		
<i>City:</i>	<i>State:</i>	<i>ZIP:</i>
<i>Phone:</i>		
<i>Position:</i>	<i>Wage/Salary:</i>	
<i>Date Started:</i>	<i>Date Ended:</i>	
<i>Name of Supervisor:</i>		
<i>May we contact?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No		
<i>Responsibilities:</i>		
<i>Reason for leaving:</i>		

Attach additional information if necessary.

## Questionnaire

<i>Position applied for:</i>
<i>How did you hear of this opening?</i>
<i>When can you start?</i>
<i>Are you a U.S. citizen or otherwise authorized to work in the U.S. on an unrestricted basis? (You may be required to provide documentation.)</i> <input type="checkbox"/> Yes <input type="checkbox"/> No
<i>Are you looking for full-time employment?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No
<i>If no, what hours are you available?</i>
<i>Have you ever been convicted of a felony? (This will not necessarily affect your application.)</i> <input type="checkbox"/> Yes <input type="checkbox"/> No
<i>If yes, please describe conditions.</i>

*I certify that the facts set forth in this application for employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements on this application shall be considered sufficient cause for dismissal. This company is hereby authorized to make any investigations of my prior educational and employment history.*

*I understand that employment at this company is “at will,” which means that either I or this company can terminate the employment relationship at any time, with or without prior notice, and for any reason not prohibited by statute. All employment is continued on that basis. I understand that no supervisor, manager, or executive of this company, other than the president, has any authority to alter the foregoing.*

<i>Signature:</i>	<i>Date:</i>
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